

BOARD OF COUNTY COMMISSIONER'S

MINUTES

JUNE 15, 2015

Rod Cleveland led in Prayer and Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 15th day of June 2015 in the meeting Room 200 of the Cleveland County Office Building by Chairman Darry Stacy. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Darry Stacy, Chairman
Rod Cleveland, Vice-Chairman
Harold Haralson, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Carla Bonner, Annette Pretty, Joy Hampton, Shelley Taylor, Melinda Duke, Susan Reese, George Mauldin, Brian Jenkins, Bryant Rains, Christine Cartmell and John Roberts.

After the reading of the minutes of the Regular Meeting of June 8, 2015 and there being no additions or corrections, Harold Haralson moved that the minutes be **approved**. Rod Cleveland seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid#FB-1723** – The Purchase and Installation of three (3) 16' HVLS fans at the Cleveland County Fairgrounds.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY			
List of Individual Bidders			
	Terrell Electric Inc.	Electrical Technologies Inc.	
BID:	#FB-1723		
DEPT:	Fairgrounds		Awarded To:
DATE OPENED:	6-15-15	1	2 Tabled on 6-15-15
List of Individual Items			
The purchase and installation of three (3) 16' HVLS fans at the Cleveland County Fairgrounds.			
PROPOSAL:			
Attended Mandatory Pre-Bid Meeting:	YES	YES	
Approximate Starting Date:	6-22-15	Aug. 3, 2015	
Approximate Ending Date:	7-31-15	Aug. 14, 2015	
FANS:			
MAKE:	Serco	Macro Air	
MODEL:	SE-SF16-105	#MA16XL5506	
WARRANTY:	12 yr on motor	50,000 Operating Hours	
BID PRICE:	\$22,900.00	\$44,176.00	
Vendor Specify:		50,000 Operating Hours 1 yr on the installation	
Exceptions:	N/A	_____	
Contact Information:			
Name:	William H. Terrell	Bret Taylor	
Title:	President	Vice President	
Address:	523 Highland Pkwy Norman, OK 73069	PO Box 308 Chickasha, OK 73023	
Telephone:	405-364-6923	405-224-9100	
Fax:	405-364-0430	405-224-9499	
NON-COLLISION AFFIDAVIT:	YES	YES	

- Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date due to so many line items for **Bid#SHE-1724 – One-Year (1) Non-Encumbered Contract for Jail Supplies for Cleveland County**. The bid term will be from July 1, 2015 through June 30, 2016.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY														
List of Individual Bidders														
	Fabriclean Supply	Harvey Sales	Treat's Solutions LLC	ICS Jail Supplies, Inc.	LabSource Inc.	Fastenal Company	MSC Industrial Supply Co.	South Central Industries, Inc.	Southwest Paper	Charm-Tex	Tronex	Bob Barker Company	Interboro Packaging Corporation	Page 1
BID: #SHE-1724	1	2	3	4	5	6	7	8	9	10	11	12	13	Awarded:
DEPT: Sheriff's Department														Tabled on 6-5-15
DATE OPENED: 6-15-15														
List of Individual Items														
One-Year (1) Non-Encumbered Contract for Jail Supplies.														
The bid term will be from														
July 1, 2015 thru June 30, 2016														
DELIVERY:	2 days	4 days	7 days	30 days	3 days	5 days	_____	10 business days	_____	7-30 days	2-4 days	5-14 days	7-10 days	
COMMENTS/EXCEPTIONS:	_____	_____	_____	_____	_____	_____	_____	_____	***\$150 minimum order for fire delivery per location.***	_____	Pricing are gated on Net 30 Days and they are FOB destination. Prices are fixed for the 12 months of the contract. Individual cases cannot be split.	_____	_____	
CONTACT PERSON:	Angie Christian	Vickie Kennedy-Sgroi	Jess Masey	Sonya Sterling	Dawn-Marie Copin	Ryan Brooks	Mark Williams	Tina Hanna	Ted Barba	Sue Danger	Daman Kalabratidis	Taku Rosario	Silly Birch	
TITLE:	Janitorial Sales Mgr.	Office Mgr.	Sales Rep	Asst. Director Bus	Acct. Mgr.	General Mgr.	_____	Executive Director	Sales Rep.	VP of Sales	Bus. Dev. Mgr.	Pricing Specialist	Secretary	
ADDRESS	201N Ann Arbor OKC, OK 73127	130 W Main St. OKC, OK 73406	6230 Melrose Ln OKC, OK 73127	P O Box 28356 Waco, TX 76702	1260 Garnet Dr. Northlake, IL 60064	2202 Tecumseh Dr. Norman, OK 73071	4325 SW 21st St OKC, OK 73108	P O Box 3766 Shawnee, OK 74802	2727 W Reno OKC, OK 73107	618 Coney Island Ave. Brooklyn, NY 11230	300 International Drive Mount Olive, NJ 07828	154 N Main St. Fuquay-Varina, NC 27526	114 Bracken Road Montgomery, NY 12549	
TELEPHONE NUMBER:	405-232-9289	405-236-3438	405-808-9849	800-524-5427 M. 899	630-343-1726	405-573-2661	405-946-9090	405-275-3851	405-236-8641	788-252-8800	973-335-2888 x211	919-346-2107	845-782-6800	
FAX NUMBER:	405-272-8034	405-236-0754	405-787-8221	254-7510299	630-343-1701	405-329-3071	405-946-9144	405-275-7001	405-236-8658	788-258-8303	973-402-2219	800-322-7537	845-781-2450	
Email Address:	angiec@fabriclean.com	vickie@harveysales.com	jmasey@treatsolutions.com	bjds@icwaco.com	dccopin@labsource.com	aknoel@fastenal.com	branch@mscindustrial.com	scathanna@southcentralindustries.com	tharba@swpaper.com	stan@charmtext.com	dkalabratidis@tronex.com	talarosario@bobarker.com	interboropackaging.com	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	

3. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date due to so many line items on the bid summary for **Bid#SHE-1725 – One-Year (1) Non-Encumbered Contract for Inmate & Detention Supplies for Cleveland County**. The bid term will be from July 1, 2015 through June 30, 2016. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY											
List of Individual Bidders											
	Charm-Tex	FabriClean Supply	Harvey Sales	Walter F. Stephens, Jr. Inc.	ICS Jail Supplies	Cops Products, LLC	Fastenal Company	South Central Industries, Inc.	Justice Packaging	Bob Barker Company Inc.	Page 1
BID: #SHE-1725	1	2	3	4	5	6	7	8	9	10	
DEPT: Sheriff Department											Awarded:
DATE OPENED: 6-15-15											Tabled on 6-15-15
List of Individual Items											
One-Year (1) Non-Encumbered Contract for Inmate & Detention Supplies.											
The bid term will be from bid July 1, 2015 through June 30, 2016.											
DELIVERY:	7-30	2		7-15	30	30	5	15 business	7-10		
COMMENTS/EXCEPTIONS:				Bid same kits as we are currently supplying and same razor we are currently supplying.		Note: As, at this time there is no way to estimate shipping, as it is dependent on size & weight of items ordered, all shipping charges will be applied at time of order.				Re: Kita - There is a minimum of 144 per order.	
CONTACT PERSON:	Stan Danzger	Angie Christian	Vickie Kennedy-Sgroi	Carla Baker	Sonya Sterling	Mike Schoenberger	Ryan Brooks	Tina Hanna	David Hagan	Talia Rosario	
TITLE:	VP of Sales	Janitorial Sales Manager	Office Manager	President	Associate Director Bids	Owner-Cops Products LLC	General Manager	Executive Director	President	Pricing Specialist	
ADDRESS	1618 Coney Island Ave Brooklyn NY 11230	201 N. Ann Arbor OKC, OK 73127	1330 W. Main	415 South Avenue Franklin, OH 45005	PO Box 21056 Waco, TX 76702	2550 W. Reno #101 Oklahoma City, OK 73107	2202 Tecumseh Dr Norman OK 73071	PO Box 3766 Shawnee, OK 74802	202 Bourne Blvd. Savannah, GA 31408	134 N. Main St Fuquay-Varina, NC 27526	
TELEPHONE NUMBER:	718-252-8100	405-232-9289	405-236-3438	800-543-7960	800-524-5427 X109	405-232-7300	405-573-2661	405-275-3851	800-253-2352	919-346-2137	
FAX NUMBER:	718-258-8303	405-272-1034	405-236-0754	800-349-2133	254-751-0299	405-232-7302	405-329-3071	405-275-7001	866-554-2569	800-322-7537	
EMAIL:											
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	

B. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **table** the awarding and/or rejecting of the bids until a later date for **Bid#BE-1719 – One Year (1) Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County**. The bid term will be from July 1, 2015 through June 30, 2016. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.
2. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Harold Haralson, to **award** the bid of Royal Printing Company, Inc., as per bid summary for **Bid#EB-1721 – One-Year (1) Non-Encumbered Contract for the printing of Election Ballots for the Cleveland County Election Board**. The bid term will be from July 1, 2015 through June 30, 2016 with the option to renew one (1) more year. The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.
3. Darry Stacy moved, seconded by Rod Cleveland, to **strike** from the agenda the **Contract** for Services between Cleveland County Health Department and Eureka Water Company for Dispenser and Water. The contract will run for

twelve (12) months from July 1, 2015 to June 30, 2016 for \$6.45 per 5-gallon bottle of water, \$7.00 refundable bottle deposit on each bottle, and \$12.50 monthly lease per cooler.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

4. Darry Stacy moved, seconded by Rod Cleveland, to **table** until a later date the renewing of the **Maintenance Agreement** between Cleveland County Health Department and Air Comfort Solutions for HVAC services for the Moore office located at 424 S. Eastern. The agreement is for the period July 1, 2015 through June 30, 2016 in the amount of \$2,350.00 for spring maintenance service and \$2,350.00 for winter maintenance service not to exceed \$4,700.00 per year. Equipment to be serviced includes 16 Various Ton Package Units and 2 Mini Split Systems and 1 yearly Hepa Filter.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

C. Items of Business:

1. Though Bryan Gann, Midwest Wrecking, was not present to give a weekly update, the Board of County Commissioners did briefly discuss the progression to demolish the building at 203 S. Jones, Norman, OK.
2. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Resolution** for Cleveland County to execute the agreement establishing the Association of County Commissioners of Oklahoma Self-Insurance Fund and the Intent to Participate in ACCO Self-Insurance Fund in the amount of \$316,968.00.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.
3. Darry Stacy moved, seconded by Rod Cleveland, to **table** the approval of the **Insurance Proposal** from Steve Owens Insurance Group for property and liability coverage and any other property and casualty insurance issues.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
4. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Tort Claim** of Tara Springfield.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.
5. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Request** for **Approval** of Financial Statement Resale Property Fund.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

6. Rod Cleveland moved, seconded by Harold Haralson, to **approve the Appointment** of Darry Stacy to serve on the Central Oklahoma Community Action Board. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

Chairman Darry Stacy said that the following items, No. 7 through No. 33 are **Consent Items** and are routine in nature; therefore, Rod Cleveland moved, seconded by Harold Haralson to **approve the items** as follows:

7. **Agreement** between Cleveland County Board of County Commissioners and Mary Abbott Children’s House for an amount not to exceed \$40,000.00 for the period July 1, 2015 through June 30, 2016.
8. **Agreement** between Cleveland County Board of County Commissioners and CASA of Cleveland County for an amount not to exceed \$62,000.00 for the period July 1, 2015 through June 30, 2016.
9. **Agreement** between Cleveland County Board of County Commissioners and Central Oklahoma Community Action Agency for an amount not to exceed \$15,000.00 for the period July 1, 2015 through June 30, 2016.
10. **Agreement** between Cleveland County Board of County Commissioners and Women’s Resource Center for an amount not to exceed \$40,000.00 for the period July 1, 2015 through June 30, 2016.
11. **Service Contract** between Cleveland County Building Maintenance and Eureka Water Company for delivery of 5 Gallon Water Bottles in the amount of \$6.20 each for the period July 1, 2015 through June 30, 2016.
12. **Service Contract** between Cleveland County Fairgrounds and Eureka Water Company for delivery of 5 Gallon Water Bottles in the amount of \$6.20 each for the period July 1, 2015 through June 30, 2016.
13. **Service Contract** between Cleveland County Commissioners Office and Eureka Water Company for delivery of 5 Gallon Water Bottles in the amount of \$6.20 each for the period July 1, 2015 through June 30, 2016.
14. **Service Contract** between Cleveland County Election Board and Eureka Water Company for delivery of 5 Gallon Water Bottles in the amount of \$6.20 each for the period July 1, 2015 through June 30, 2016.
15. **Service Contract** between Cleveland County OSU Extension Service and Eureka Water Company for delivery of 5 Gallon Water Bottles in the amount of \$6.20 each for the period July 1, 2015 through June 30, 2016.
16. **Service Contract** between Cleveland County Health Department and Eureka Water Company for delivery of 5 Gallon Water Bottles in the amount of \$6.20 each for the period July 1, 2015 through June 30, 2016.

- 17. Service Agreement** between Cleveland County Health Department and Absolute Data Shredding for document destruction services for the Norman and Moore offices. The charge is \$18.75 per secure consoles (8 total) and \$40.00 per secure poly cart (3 total), for a total of \$270.00 every 4 weeks. Special purge is \$5.00 per letter box and \$7.50 per legal box. This agreement is for the period July 1, 2015 through June 30, 2016.
- 18. Standard Service Contract** between Cleveland County Board of County Commissioners on behalf of Cleveland County Fairgrounds and Oklahoma Office Systems to provide maintenance on 1 Bizhub C364 ID 43509 and will pay \$.0071 for black and white copies and \$.049 for color copies during the period July 1 2015 through June 30, 2016.
- 19. Approval of Contract** between Cleveland County District #1 and AT&T for service on 4 lines at the rate of \$25.95 per line for the period July 1, 2015 through June 30, 2016.
- 20. Approval of Contract** between Cleveland County District #2 and AT&T for service on 4 lines at the rate of \$25.95 per line for the period July 1, 2015 through June 30, 2016.
- 21. Approval of Contract** between Cleveland County District #3 and AT&T for service on 5 lines at the rate of \$25.95 per line for the period July 1, 2015 through June 30, 2016.
- 22. Approval of Contract** between Cleveland County Fairgrounds and AT&T for service on 5 lines at the rate of \$25.95 per line for the period July 1, 2015 through June 30, 2016.
- 23. Approval of Contract** between Cleveland County OSU Extension and AT&T for service on 5 lines at the rate of \$25.95 per line for the period July 1, 2015 through June 30, 2016.
- 24. Approval of Contract** between Cleveland County and AT&T for service on 4 lines located at 1670 W. Tecumseh Rd. Norman OK at the rate of \$25.95 per line for the period July 1, 2015 through June 30, 2016.
- 25. Interlocal Agreement** between The Board of County Commissioners of Cleveland County and Cleveland County District Attorney, Greg Mashburn to provide Cleveland County Elected Officials as well as county employees in county operation, legal advice and/or representation in all relevant county matters in the amount of \$357,598.70 for the period July 1, 2015 through June 30, 2016.
- 26. Maintenance Agreement** between Cleveland County Sheriff’s Office and Standley Systems to provide parts, labor and travel as well as drums, developer and black & color toner. The yearly rate is \$5,502.00 and includes 60,000 black and white copies and 12,000 color copies for the Savin C2828. Overages on Black & white will be billed at \$.0097 per copy and color overage rates are \$.0525 per copy. The annual amount also includes 550,000 black and white copies for the Savin 9070 with overage rates at \$.0078 per copy.

27. Maintenance Agreement between Cleveland County Assessor’s Office and Catalogic for computer backup at remote location in the amount of \$2,616.00 for the period July 2015 through June 30, 2016.

28. Application for Permit to bore under 120th avenue 2,110’ south of the NW corner of section 24,7N R1W and re-connect an existing 8” steel pipeline for repair. This is in Cleveland County District #3.

29. Resolution Disposing of Unit #PR 102-01 and Unit #PR 102-02, 2 black office chairs sold at the Cleveland County Auction on May 15, 2015.

30. Resolution Disposing of Unit #J220-406 Scanner DR-7580 from the Court Clerk’s office trading state equipment.

31. Approve the May 2015 Monthly Reports of the following officers:

- a. Bryant Rains, Election Board
- b. Tammy Belinson, County Clerk
- c. Jim Reynolds, County Treasurer
- d. David Tinsley, Assessor
- e. Rhonda Hall, Court Clerk
- f. Joseph Lester, County Sheriff
- g. Keith Reed, Heath Department

32. Resolution determining maximum Monthly Highway Expenditures:

T1A	\$1,532,971.47
T1C	\$ 7,690.19
T2A	\$4,174,752.15
T2B	\$ 12,800.41
<u>T3</u>	<u>\$2,189,117.51</u>
TOTAL	\$7,917,331.73

33. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 14/15

General:

15-0007-F2	15-0012-F2	15-0014-F2	15-0088-B2A
15-0230-D2	15-0341-SL2	15-0344-SL2	15-0345-SL2
15-0346-SL2	15-0347-SL2	15-0350-SL1C	
15-1108-CCJC2		15-1420-CCJC2	
15-2059-B2A	15-2123-B2A	15-2326-B2A	15-2327-B2A
15-2616-B2A	15-2773-SL2	15-2860-B2A	15-2918-R2
15-2919-R2	15-2920-R2	15-2933-SM2	15-3124-CCJC2

15-3212-B2A 15-3215-B2A 15-3385-B2A 15-3698-R3BS2A
15-3785-SA2 15-3846-CCJC1C 15-4097-B2A 15-4177-CCJC2
15-4998-B2A

Highway:

15-0150-T2A 15-0186-T2A 15-0897-T2A 15-0899-T2A
15-0980-T2A 15-1728-T2A 15-1829-T2A 15-2742-T2A
15-3175-T2A 15-3551-T2A 15-3700-T2A 15-3994-T2A

Health:

15-0204-MD2 15-0312-MD2 15-0374-MD1C
15-0419-MD1C 15-4877-MD2

Sheriff Jail:

15-5154-CFBJ2

Sheriff Service Fee:

15-4924-CFB2

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

END OF CONSENT DOCKET.

34. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 14/15

a. General Fund	\$ 86,535.84
b. Highway Fund	\$ 37,339.08
c. Health Fund	\$ 7,050.27
d. Sheriff Service Fee Fund	\$ 32.06
e. Sheriff Commissary Fund	\$ 3,914.39
f. Sheriff Jail Fund	\$ 87,846.42
g. Treasurer Certification Fee Fund	\$ 359.49
h. County Clerk Preservation Fund	\$ 716.83
i. Safe Room Grant Fund	\$ 17,500.00
j. Fair Board Fund	\$ 546.11

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

D. There was no **new business** to come before the Board for discussion.

E. During Commissioner’s Discussions regarding County Business, Commissioner Haralson said that in last week’s meeting he discussed Cemetery Road and the work going on there. The road was open to traffic that evening and is still open to traffic. The work continues to get 72nd Avenue working. The pipes are in place and it is now a matter of covering them. Work on Banner Road is moving forward.

F. There were no **comments** made by the **Public**.

G. There being no further business to come before the Board, Rod Cleveland moved that the meeting be **adjourned** at 1:17 pm. Harold Haralson seconded the motion. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.